

DIRECTIONS: Read the job ad to answer the next two questions.

RECEPTIONIST: Type 50 wpm. FT only: M-F, 9-5. At least 1 yr exp necessary. H.S. grad. Phone and Microsoft Office exp. \$10/hr. Call 949-555-1234. Ask for Becky. Pathway Co.

Which days of the week would a person work at this job?

- A. Monday through Friday
- B. Tuesday through Saturday
- C. Monday through Thursday
- D. Sunday through Saturday

What experience is **not** required?

- A. Typing 50 wpm
- B. Answering phones
- C. 5 years of experience as a receptionist
- D. There are no experience requirements

DIRECTIONS: Read the article about nosebleeds to answer the next two questions.

If your child has a nosebleed:

If your child has a nosebleed that doesn't stop quickly by itself, the American Academy of Pediatrics (AAP) recommends that you take the following steps:

Stay calm

Keep your child sitting or standing and leaning slightly forward. Do not let your child lie on his/her back. The blood will flow down her throat and could make her vomit.

Don't try to stuff tissues or other material into her nose to stop the bleeding.

Firmly pinch the soft part of the nose, using a cold compress if you have one or using your fingers.

Keep the pressure on for a full 10 minutes.

Don't look to see if the bleeding has stopped during this time, because you may start the flow again.

If the bleeding hasn't stopped after 10 minutes, repeat the pressure for another 10 minutes.

If the bleeding does not stop after the second try, call your pediatrician or take the child to the nearest hospital emergency department.

What should you do if your child has a nosebleed?

- A. Take him to the emergency room immediately
- B. Stuff tissue into the nose to stop the bleeding
- C. Apply pressure for 10 minutes
- D. Have your child lie down on their back

What should you do if the bleeding doesn't stop?

- A. Hold your child tightly
- B. Give them a warm bath
- C. Tell your child to blow his/her nose
- D. Call your pediatrician or take them to the emergency room

DIRECTIONS: Read a bleach bottle's warning label to answer the next two questions.

BLEACH

Caution: KEEP OUT OF REACH OF CHILDREN

Warning: Eye Irritant - Causes substantial but temporary eye injury. Do not get in eyes or on clothing.

Harmful if swallowed.

May irritate skin. For prolonged use, wear gloves.

Use with adequate ventilation.

First Aid: Skin - Wash skin thoroughly with water.

Eyes - Rinse with plenty of water for at least 15 minutes.

If swallowed – Drink large amounts of water and call a doctor or poison control center immediately. Do not induce vomiting.

Do **not** mix with other household chemicals, such as toilet bowl cleaners, rust removers, acid, or ammonia-containing products. To do so will release hazardous gases.

What should you do if bleach gets in your eye?

- A. Allow eye to dry
- B. Rinse for at least 15 minutes
- C. Call a doctor immediately
- D. Wait until your tears rinse it out

What precautions should you take when using bleach?

- A. Open the windows, wear gloves and do not mix with other chemicals
- B. Add extra water
- C. Make sure your children know how to open the child-safety cap
- D. Mix with other chemicals to dilute the bleach